

Ask for: Jonathon Little/Anya Lyons  
Ext: 0115-917-3286  
Email: [Jonathon.Little@broxtowe.gov.uk](mailto:Jonathon.Little@broxtowe.gov.uk)  
Our Ref: Local Community Job Club  
Your Ref:  
Date: 31 March 2022



**Broxtowe  
Borough  
COUNCIL**

## APPENDIX 2

Dear Town/Parish Clerk,

### **Re Broxtowe Local Job Club Initiative- extending the offer into all areas of the Borough**

The Pandemic has hit many individuals hard and some of the Borough's residents have fallen out of the labour market and are finding it difficult to return. Others may be in temporary roles and not sure how they will move forwards. The reasons for this are various but it is certainly true that many jobs and roles have changed dramatically and some types of businesses and roles have gone forever. We want to work with our local council's across the Borough to address this issue and roll out an initiative we successfully deployed working with Eastwood Town Council in 2017.

As Chair of the Jobs and Economy Committee I am inviting your local council to join the Borough in deploying the initiative to as many local centres as we can.

Based on the successful work we did in Eastwood, the Borough Council would hire the most suitable local room for a block of 6 fortnightly sessions, for two hours at the same time and day over a 12-week period. Individuals would be invited to attend the sessions where they will be supported by a specialist worker who will offer advice and assistance on finding work. It is important the fortnightly sessions take place in a comfortable, accessible venue, perhaps providing drinks and refreshments. Internet access is ideal but not essential as the advisor would provide some lap-tops and presentation equipment. Our funds are limited so anything you can provide in terms of in-kind support would be welcome but we will do our utmost to try and bring the initiative to all areas.

Attached is a communique giving a bit more detail. Please let my officers know if you are interested, following your April cycle of meetings. If you require further information, do not hesitate to contact the Team.

Yours Sincerely

Cllr Tim Hallam  
Chair of Jobs & Economy Committee



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**Broxtowe Borough Council**

Council Offices, Foster Avenue, Beeston,  
Nottingham NG9 1AB

t: 0115 917 7777

typetalk: 18001 0115 917 7777

w: [www.broxtowe.gov.uk](http://www.broxtowe.gov.uk)



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## **JOB CLUBS INFORMATION COMMUNIQUE**

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The success of this initiative is that local people, unemployed or on short term working will be able to meet others looking for work, build new contacts, share job-hunting experiences. Peer learning as well as getting detailed advice on job applications, interview techniques, CVs and volunteering opportunities will be an important part of the Club's activities. Where possible the club's specialist worker will seek to bring in local employers to showcase what they do or talk about their recruitment. The sessions can also advise club members of any employment related skills and find out about opportunities with training providers and learning. We previously contracted with an organisation called Direct Help and Advice who provided the specialist support.

We believe the optimum number of participants is between 8 and 12 in each locality – hopefully the number will dwindle as they find suitable opportunities. Participants are encouraged to help each other and will have access to skills and learning options too.

### **Finalising Plans**

Once we know which local councils would like to be involved and where and when they wish to hold a club we will organise one or more contracts with suitably qualified specialists. We would be absolutely delighted if you wanted to join us and bring a Job Club to your area. Please let Anya or Jonathon know if we can provide any further information or answer your questions. Once you have had the opportunity to discuss it with the elected Members or made a decision please contact me or a member of my team. Ideally we would be looking to start the programme of job clubs in Spring 2022.